

VACANCY ANNOUNCEMENT

The following vacancy is announced in the Taconic Region, New York State Office of Parks, Recreation & Historic Preservation:

<u>TITLE:</u>	Trades Assistant (Park and Recreation Aide 4)
<u>HOURLY RATE:</u>	\$17.95/hour
<u>WORK LOCATION:</u>	Lake Taghkanic State Park, Columbia County
<u>NEGOTIATING UNIT:</u>	CSEA, NU03 (Operational Services Unit)
<u>JURISDICTIONAL CLASS:</u>	Labor Class
<u>TYPE OF APPOINTMENT:</u>	Year-Round Seasonal

DUTIES AND RESPONSIBILITIES:

Under the direction of the Trades Generalist, the employee will:

- Perform apprentice-level work in a primary trade in one of the following areas: plumbing, carpentry, or masonry and plaster.
- Assist the Trades Generalist with specific and targeted cabin and cottage rehab projects at Lake Taghkanic State Park.
- Use hand tools, portable power tools, shop equipment and measuring and testing instruments appropriate to the assigned trade.
- Assist with the coordination and execution of projects; carpentry repairs, including to but not limited to roofing, siding, and foundation repairs; plumbing and masonry repairs; and clean up.
- Complete additional duties as needed.

MINIMUM QUALIFICATIONS:

None – Great Training Opportunity!

OPERATIONAL NEEDS:

- Must be able to perform medium to heavy physical labor tasks.
- Must be able to work from scaffolding or ladders.
- Must be able to work with the Trades Generalist, but also work independently under their direction.
- Must communicate effectively with other staff.
- Must communicate in writing and to read and comprehend written material.
- Must possess and maintain a valid New York State Driver's License as a term and condition of employment.

It is the responsibility of applicants to accurately describe their experience and demonstrate that they meet the agency operating needs.

If you feel you meet the agency operating needs and are interested in being considered for this position, you can obtain an Employment Application from your local park office, your region's administrative headquarters, or download an application from the NYS Office of Parks, Recreation and Historic Preservation website at <https://parks.ny.gov/documents/employment/FillableUpdatedParksEmployeeApplicationS1000Part1Taconic.pdf> or scan the QR code below.

Please forward your application and resume, if available, to taconic.employment@parks.ny.gov with the subject line "Lake T Trades Assistant" If you have any questions concerning the position, please contact us via email at the same address. All persons are invited and encouraged to apply.

POSTING DATE: 11/02/2023

APPLICATIONS ACCEPTED UNTIL: 11/15/2023



An Equal Opportunity/Affirmative Action Agency

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide their current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at info@oer.ny.gov