

Approved

12/10/18

**November 12, 2018
Town of Taghkanic
Town Board Meeting**

Note all documents in these minutes may be clicked on and enlarged for easier reading

6:30 pm: Town Board members audited and signed vouchers.

7 pm: The Taghkanic Town Board held its regular monthly meeting on the above date at the Taghkanic Town Hall. Supervisor Ryan Skoda opened the meeting with the Pledge of Allegiance, and moment of silence.

Present:	Ryan Skoda	Supervisor
	Arthur McGuire	Board Member
	Richard Skoda	Board Member
	Linda Swartz	Board Member
	Joyce Thompson	Board Member
	Cheryl Rogers	Clerk

Absent:

7:00 PM: Public Hearing: Supervisor Ryan Skoda opened the Public Hearing for the 2019 Preliminary Budget Supervisor Ryan Skoda asked for any questions, or concerns from the audience or Board.

- ✚ Arthur Griffith: what percentage of the budget is Highway?
- ✚ Supervisor Ryan Skoda: 60% is Highway.

7:03 PM: Supervisor Ryan Skoda declared the Public Hearing will continue later in the meeting.

Guest Speaker: none

Supervisor Ryan Skoda then asked for a motion to approve the following minutes:

October 8, 2018 Town Board meeting minutes were accepted as written with suggested changes, motioned by Board Member Linda Swartz, seconded by Board Member Arthur McGuire.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

October 17, 2018 Town Board meeting minutes were accepted as written with suggested changes and amendments, motioned by Board Member Linda Swartz, seconded by Board Member Arthur McGuire.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

The Correspondence consisted of:

1. Ray Colgrove, Town Hall Lighting

2. Lisa DeLeeuw, Col. Co. Planning Board recommendation
3. Morgan Stanley
4. John Faso, opioid crisis
5. Nancy Rutter, letter of interest for Broadband Committee
 - ✚ Board Member Arthur McGuire motioned to appoint Nancy Rutter to the Broadband Advisory Committee, seconded by Board Member Joyce Thompson.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

6. Attorney Decaire, time clock
7. Attorney Decaire, Heesch
8. Robert Fitzsimmons, Claverack Public Hearing for LL3-2018
9. Morgan Stanley, 3rd Quarter
10. Bank of Green County, services they can provide for the town
11. Tim Kennelty, Brothers and Reesa Road
 - ✚ All Board Members agreed that Superintendent Hotaling be asked to do a Safety Assessment of Brothers and Reesa Roads to make sure it can make it through the winter.

Then followed reports from the Boards:

- Animal Control:** Wes Powell, report submitted.
- ZBA:** James Romaine, Chair, no report.
- Planning Board:** Katherine Bainer, Chair report submitted.
- Assessor:** Craig Surprise report submitted.
- ZEO/CEO/Building Inspector:** Dennis Callahan report submitted.
- Historian:** Nancy Griffith, no report submitted.
- Traffic Safety Board:** Linda Swartz, report submitted.
- Environmental Management Council:** Anna Kadish, no report submitted.
- Zoning Commission:** Joyce Thompson, report submitted and read as follows.
 The Zoning Commission met on 1, 15 and 29 October 2018.

Major sections of the Draft Zoning Code are being rewritten to reflect the revisions made based on input from Town Officials. October work was finalizing those revisions.

November will focus on the last of the major issues and the very important review of updated sections for consistency throughout the code.

Comprehensive minutes of these meetings are available on the Town Website or upon request to Joyce Thompson at 518.851.3487.

Next meetings: 5 and 19 November. Meeting time continues to be 5:00 PM – 7:00 PM. All meetings are held at Town Hall and open to the public. If a meeting date or time is changed, it will be noticed on the town website at www.taghkanic.org.

Office for the Aging: Joyce Thompson, No report on OFA - I could not attend and have not seen the meeting minutes.

Clerk/Collector: Cheryl Rogers, reports were submitted to the Board

Supervisor: Ryan Skoda, report submitted and the written report was available on the back table for the public.

Highway: George Hotaling, report submitted.

+ Board Member Arthur McGuire: Breaking beaver dams, where?

+ Board Member Joyce Thompson: Sopok Road among others.

Financial Advisory Committee Report: The FAC audited the October Financials and found no issues. Board Member Joyce Thompson reported there is a Budget Amendment needed for DA 5110.1 General Repair Personnel in the amount of \$5,082.47. The suggestion is to decrease DA 5142.1 Snow Removal Personnel by \$5,082.47 and increase DA 5110.1 by that amount.

Budget Amendment #4: Board Member Linda Swartz motioned to approve Budget Amendment # 4-2018 as presented, seconded by Board Member Richard Skoda.

Town of Taghkanic

November 12, 2018

Budget Amendment # 4

HIGHWAY FUND		Increase	Decrease
GENERAL REPAIR PERS	DA 5110.1	\$5,082.47	
SNOW REMOVAL PERS.	DA 5142.1		\$5,082.47
		<u>\$5,082.47</u>	<u>\$5,082.47</u>

Approved 5 Aye (Ryan, Arthur, Linda, Richard, Joyce)
0 Nays
0 Absent

Advisory Board reports:

Conservation Advisory Committee: Anna Kadish, no report submitted.

Broadband Advisory Committee: Arthur McGuire, report submitted.

The Taghkanic Broadband Committee met on Thursday, November 1, 2018. Present were members Arthur McGuire, Joyce Thompson and Susan Raymond. Also present was membership applicant Nancy Rutter.

Nancy had previously updated the Committee on additions to Gtel’s website with regard to its fiber build out. It now includes a useful article on the work that is being done and which we would recommend it to all residents. There is also an interactive map where one can enter one’s address and see the stage of work being done. Regrettably, all of Taghkanic is in the grey zone for “interest.” But we expect that as the map is updated, it will show more progress.

Ryan Skoda’s and Arthur’s scheduled scheduled meeting for the previous Friday, October 26th had been postponed by Gtel but Arthur was able to communicate with Frank Boscarillo this week and learned the following:

1. Gtel has received is highway permits to bore under the Taconic State Parkway. The Highway Department is meeting with Gtel this day.
2. The first boring at County Route 8 should begin soon.
3. Gtel also has a permit to do pole replacement on State Route 82, which work should commence soon.
4. The company has all the materials it needs in its pole barn.

5. It continues to have telephone conferences weekly with the pole owners and twice weekly with the State Broadband Office.

Susan Raymond plans to contact Sandy Mathes, Gtel's outside public relations person to introduce us and let him know about the information we can post on our website.

Arthur intends to call Frank Boscarillo to try to obtain additional information prior to Monday's Town Board Meeting.

Arthur did speak with Frank on Friday, November 2, and learned the following:

1. The TSP bore at Route 8 should start next week. It involves digging a large hole on either side of the Taconic and then drilling horizontally. The work should take about a week and that boring will enable them to hook up the equipment shed at the Gallatin highway department facility at Route 8 and Route 11.
2. That will be followed by two additional borings at Route 82 and Post Hill Road.
3. Gtel has received a \$225,000 grant to train and hire new employees who meet certain requirements. That will increase the number of installers and the project should start after the first quarter of next year.
4. Home installation has begun on Phase 1 close to Germantown. They have attached 100 residences and have 500 to go.
5. Phase 2 infrastructure is not expected to be completed by the end of the year. Other NYS companies are in the same situation.
6. Phase 3 has been staked, poles have been identified by GPS and the information is being sent to Engineering for design. They still expect infrastructure completion there by the end of 2019.
7. The company is increasing its communications on its own website and is expanding into social media. That project is overseen by Brittany Bohnsack Dufrense.

We will continue to communicate with Gtel and monitor its progress.

Old Business:

- A. **County Route 15 Complaint:** Supervisor Ryan Skoda, we need to go into Executive Session at the end of the meeting to discuss.
- B. **Highway Facility Project:** Supervisor Ryan Skoda: The intersection, Bernie Kelleher, meeting with NYSEG on site, the county is asking NYSEG to move the pole 10 ft., if the pole is moved quickly and if weather permits Pumpkin Hollow and County Route 27 Intersection will be done this Fall. If not, it will be done first thing in the Spring. The spill monitoring-well numbers have gone down and they are within industrial thresholds. Ray is waiting for DEC to answer Northeastern Environmental recommendation to close the spill. Regarding the storm water pond, Ray Jurkowski, our Engineer and Project Manager, feels we

need the answer for the spill before we move forward with the storm water ponds. He does not want to poke the bear costing the town any more money.

C. **Culvert Inventory**: waiting to hear about the grant monies.

D. **Time Clock**: Attorney Decaire reported we can use the hand print time clock. Board Member Joyce Thompson reported that Hudson Valley Resource Group does not use electronic feeds. They enter information manually from clock reports. Currently, Clerk Rogers gathers hours by email from the Highway Superintendent and forwards them on to the payroll company HVRG. Supervisor Ryan Skoda is going to ask the County about their time clock program. Attorney Decaire is going to research further information about the time clock being used just for the highway.

E. **Saturday Meeting Broadband**: Broadband will spearhead the meeting plans. Meeting is on hold, pending more information from GTel.

F. **Town Wide Communication/Newsletter**: Board Member Joyce Thompson: Nothing new to report.

G. **Speed Sign**: Supervisor Ryan asked if the Board had time to review the information he sent out? Not everyone had reviewed it yet. Supervisor Ryan Skoda reported that we can borrow a sign from the Sheriff’s office and set it up on Livingston Road to see how it works. Ryan will work on setting that up.

H. **2018 General and Highway Inventory**: Clerk Rogers and Superintendent George Hotaling submitted the 2018 General and Highway Inventory to the Town Board. Board Member Joyce Thompson motioned to accept the 2018 General and Highway inventory as presented, including the addition of the paver, seconded by Board Member Arthur McGuire.

Approved 5 Aye (Ryan, Arthur, Linda, Richard, Joyce)
0 Nays
0 Absent

I. **NYS Law Requiring Action Sexual Harassment Policy**: Board Member Linda Swartz motioned to accept the updated Town of Taghkanic Policy Against Discrimination and Harassment, seconded by Board Member Arthur McGuire.

Approved 5 Aye (Ryan, Arthur, Linda, Richard, Joyce)
0 Nays
0 Absent

J. **Update on Zoning code concerning cars**: Attorney Decaire will draft a Local Law for the Board to review.

K. Support for a Liquor License for West Taghkanic Diner: Board Member Linda Swartz motioned to grant permission for Supervisor Ryan Skoda to sign the letter in support of a liquor license for the West Taghkanic Diner, seconded by Board Member Richard Skoda.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

New Business:

A. December 2018 Calendar: Board Member Linda Swartz moved to accept the December 2018 calendar with suggested changes and addition of the year-end meeting, seconded by Board Member Arthur McGuire.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

9:00 PM: Public Hearing: continued: Supervisor Ryan Skoda announced we will now continue the Public Hearing for the 2019 Budget.

✚ Board Member Joyce Thompson: I have a few concerns we need to address we overlooked a 2% wage increase for a couple appropriations line 1620.1 needs to be increased from \$2,341.00 to \$2,388.00, line 3510.1 needs to be increased from \$4,618.00 to \$4,710.00. The Health Insurance line 9060.8 we need to add \$420.00 the administration fee, also Blue Shield, Clerk Rogers was advised of a Premium increase totaling \$288.00 for the year. As for line 9060.8 we need to add \$708.00, changing that amount from \$35,044.00 to \$35,752.00.

All members agreed to the changes.

9:25 PM: Public Hearing Closed: Board Member Arthur McGuire motioned to close the Public Hearing for the 2019 Preliminary Budget, seconded by Board Member Richard Skoda.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

B. 2019 Tax Cap: Board Member Linda Swartz motioned to stay within our 2019 Tax Cap, seconded by Board Member Arthur McGuire.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

C. 2019 Budget: Board Member Richard Skoda motioned to approve the 2019 Preliminary Budget with the added changes as the 2019 Final Budget, seconded by Board Member Linda Swartz.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

D. McCarthy 2017 LOSAP Report: Board Member Arthur McGuire motioned to accept the report from Michael McCarthy for the 2017 Audit, seconded by Board Member Linda Swartz.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

E. Resolution 15-2018 Supporting the Taghkanic Assessor in Updating the 2020 Assessment Roll: Board Member Arthur McGuire motioned to approve Resolution 15-2018 as presented, seconded by Board Member Joyce Thompson.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

F. Resolution 16-2018 Representative for the Columbia County Planning Board Region 7: Board Member Joyce Thompson motioned to support Resolution 16-2018 supporting the Town of Gallatin's recommendation of Terry Porter to represent Region 7 for the Town of Gallatin and Taghkanic on the Columbia County Planning Board, seconded by Board Member Arthur McGuire.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

G. Resolution 17-2018 Adopting an Energy Benchmarking Policy for Certain Municipal Buildings in the Town of Taghkanic: Board Member Joyce Thompson motioned to approve Resolution 17-2018 Adopting a Energy Benchmarking Policy, seconded by Board Member Arthur McGuire.

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

Board Member Joyce Thompson will contact Jill for clarification on the next steps.

The bills were audited and approved for payment as follows:

+ October 25, 2018 Abstract: on a motion by Board Member Richard Skoda, seconded by Board Member Arthur McGuire.

2018 General Fund Vouchers	#	354 - 369	\$	22,755.30
2018 Highway Fund Vouchers	#	215 - 230	\$	10,102.24
2018 Hwy Project Fund vouchers	#		\$	
2018 Escrow Fund Vouchers	#	6 -	\$	33.00

Approved **5 Aye** **(Ryan, Arthur, Linda, Richard, Joyce)**
0 Nays
0 Absent

+ November 12, 2018 Abstract: on a motion by Board Member Richard Skoda, seconded by Board Member Arthur McGuire.

2018 General Fund Vouchers	#	370 - 394	\$	10,367.43
2018 Highway Fund Vouchers	#	193 - 209	\$	10,755.59

2018 Hwy Project Fund vouchers # - \$
2018 Escrow Fund Vouchers # 7 - \$ 700.00

Approved 5 Aye (Ryan, Arthur, Linda, Richard, Joyce)
0 Nays
0 Absent

The following people commented during the fifteen minute public comment: None

9:30 pm Executive Session: Supervisor Ryan Skoda asked for a motion to enter Executive Session. Board Member Linda Swartz motioned to enter Executive Session to discuss ongoing litigation, seconded by Board Member Arthur McGuire.

Approved 5 Aye (Ryan, Arthur, Linda, Richard, Joyce)
0 Nays
0 Absent

10:07 pm Exit Executive Session: Board Member Linda Swartz motioned to exit Executive Session, seconded by Board Member Joyce Thompson.

Approved 5 Aye (Ryan, Arthur, Linda, Richard, Joyce)
0 Nays
0 Absent

With no further business, on a motion by Board Member Linda Swartz, seconded by Board Member Richard Skoda, the meeting was adjourned at 10:07 pm, carried unanimously by all members present. The next Regular meeting will be **December 10, 2018** at the Taghkanic Town Hall.

Audience: Arthur Griffith Nancy Rutter Susan Raymond Attorney Decaire