

**January 9, 2017  
Town of Taghkanic  
Organizational Meeting**

**7 pm:** The Taghkanic Board opened its Organizational meeting on the above date, at the Taghkanic Town Hall. Supervisor Tyree opened the meeting with the Pledge of Allegiance and a moment of Silence.

**Present:**

	Supervisor
Arthur McGuire	Board Member
Richard Skoda	Board Member
Ryan Skoda	Board Member
Joyce Thompson	Board Member
Cheryl Rogers	Clerk

<b>Approved</b> <b>January 13, 2017</b>
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**Absent:**

**Board Member Joyce Thompson motioned** to appoint Ryan Skoda to the position of Town Supervisor to fill the remaining term vacated by the resignation of Supervisor Erik Tyree effective December 31, 2016. It is with the understanding that Ryan would have to tender his resignation as Town Board Member before a vote can be finalized. The motion was **seconded by Board Member Arthur McGuire.**

**Board Member Ryan Skoda tendered his resignation as Town Board Member effective immediately.**

**Board Member Joyce Thompson motioned** to accept Ryan Skoda’s resignation from his Town Board position. **Board Member Richard Skoda seconded** the motion. Motion was carried unanimously by the remaining three Town Board members:

Board Member Arthur McGuire	Aye
Board Member Richard Skoda	Aye
Board Member Joyce Thompson	Aye

**Approved**      **3 Aye**      **(Arthur, Joyce, Richard)**  
**0 Nays**  
**0 Absent**

Board Member Joyce Thompson asked for a roll call vote on the motion to appoint Ryan Supervisor to fill the remaining term ending December 31, 2017.

Board Member Arthur McGuire	Aye
Board Member Richard Skoda	Aye
Board Member Joyce Thompson	Aye

**Approved**      **3 Aye**      **(Arthur, Joyce, Richard)**  
**0 Nays**  
**0 Absent**

**Official meeting date – 2nd Monday of month meeting starts at 7 PM  
6:30 PM Town Board Members sign bills for the month**

Two (2) months of approved meeting calendars will be posted on the website beforehand. There will be three Saturday meetings during the year.

Supervisor Ryan Skoda appointed \_\_\_\_\_ as Deputy Supervisor:  
 Attorney for the Town: William DeCaire, Carter Conboy, \$15,000 fee:  
 Registrar of Vital Statistics - Cheryl Rogers,  
 Records Access Officer – Cheryl Rogers:  
 Official Newspaper – Register Star and Columbia Paper  
 Town Historian - Nancy Griffith:  
 Dog Control Officers – Wes Powell and Cheryl Rogers:  
 Dog Shelter – Pine Plains Veterinary Associates, backup Columbia-Greene Humane Society:  
 Official Bank- National Union Bank of Kinderhook:  
 Mileage by County Rate (.53 1/2):  
 Town Hall Custodian – Donna Deamer:  
 ZEO/CEO/Building Inspector - Dennis Callahan  
 Budget Officer – Ryan Skoda

The above appointments were approved on a motion by Board Member Joyce Thompson, seconded by Board Member Arthur McGuire.

**Approved**      4 Aye      (Ryan, Arthur, Joyce, Richard)  
                          0 Nays  
                          0 Absent

Bookkeeper: Jean Adele Howard:  
 Accountant: Pattison, Koskey, Howe & Bucci, CPAs, P.C.:  
 Sole Assessor: Craig Surprise:  
 Grievance Board Salaries – \$25 per day; \$150 maximum:  
 Insurance Carrier – NYMIR and Fingar Insurance as the Agent:  
 Town Engineer - Morris Associates:  
 Office of the Aging – Joyce Thompson and Elizabeth Young:  
 Columbia County Traffic Safety Board – Linda Swartz:  
 EMC- Anna Kadish:  
 Columbia Country Planning – Alice Platt  
 Building Maintenance – Raymond Colgrove

The above appointments were approved on a motion by Board Member Richard Skoda, seconded by Board Member Arthur McGuire.

**Approved**      4 Aye      (Ryan, Arthur, Joyce, Richard,)  
                          0 Nays  
                          0 Absent

Permission for the Supervisor to invest the Town monies: So moved by Board Member Joyce Thompson, seconded by Board Member Arthur McGuire.

**Approved**      4 Aye      (Ryan, Arthur, Joyce, Richard,)  
                          0 Nays  
                          0 Absent

Price of gravel to be set by Highway Superintendent: So moved by Board Member Joyce Thompson, seconded by Board Member Arthur McGuire.

**Approved**      4 Aye      (Ryan, Arthur, Joyce, Richard,)  
                          0 Nays  
                          0 Absent

Board Member Richard Skoda motioned to the following pay increases for the Highway Department, seconded by Board Member Joyce Thompson.

Laborer - \$14.56 PH, OT time and half

MEO - \$18.66 PH, OT time and half

Deputy/MEO/Working Foreperson - \$19.22 PH, OT time and half

Sr. MEO I - \$19.22 PH, OT time and half

Part Time - Minimum Wage

**Approved**      **4 Aye**      **(Ryan, Arthur, Joyce, Richard,)**  
**0 Nays**  
**0 Absent**

The following Paid Holidays were approved on a motion by Board Member Arthur McGuire, seconded by Board Member Richard Skoda.

**Approved**      **4 Aye**      **(Ryan, Arthur, Joyce, Richard,)**  
**0 Nays**  
**0 Absent**

**PAID HOLIDAYS**

There are eleven (11) paid holidays each year. They are:

- New Year's Day                      January 1
- Martin Luther King Day            third Monday in January
- Washington's Birthday            third Monday in February
- Memorial Day                        last Monday in May
- Independence Day                   July 4
- Labor Day                              first Monday in September
- Columbus Day                        second Monday in October
- Election Day                          Tuesday following the first Monday in November
- Veteran's Day                        November 11
- Thanksgiving Day                  fourth Thursday in November
- Christmas Day                        December 25

Holidays falling on a Saturday or Sunday will be celebrated on a day to be designated by the Town.

The following Vacation Times were approved on a motion by Board Member Joyce Thompson seconded by Board Member Arthur McGuire.

**Approved**      **4 Aye**      **(Ryan, Arthur, Joyce, Richard,)**  
**0 Nays**  
**0 Absent**

**VACATION TIME**

Regular employees are granted vacation time on a calendar year basis (January 1<sup>st</sup> to December 31<sup>st</sup>) as follows:

<b>Time of Employment</b>	<b>Allowable Vacation Time</b>
Year 1 (prorated*)	40 Hours

Year 2	80 Hours
Year 3	80 Hours
Year 4	88 Hours
Year 5	88 Hours
Year 6	96 Hours
Year 7	96 Hours
Year 8	104 Hours
Year 9	112 Hours
Year 10	120 Hours
Year 11	128 Hours
Year 12	136 Hours
Year 13	144 Hours
Year 14	152 Hours
Years 15+	160 Hours

\*During the first year of employment, vacation time is prorated based on the following hire dates:

<b>Date of Hire is:</b>	<b>Prorated Vacation Time</b>
January - March	40 Hours
April - June	32 Hours
July - September	24 Hours
October - December	8 Hours

Arrangements for vacation time must be made as far in advance as possible with your supervisor and accompanied by a “Request for Time Off Form”. No vacation time will be granted unless a completed “Request for Time Off Form” is received. The Town may or may not approve the requested vacation depending on work load and other conditions.

If a recognized paid holiday occurs during an employee’s vacation, the employee will receive holiday pay for that day instead of vacation pay.

Employees must use all available vacation time concurrent with any Family and Medical Leave

Board Member Richard Skoda motioned to approve the following [Paid hospitalization for all highway workers and Clerk/Collector](#) seconded by Board Member Ryan Skoda.

**Approved**      **4 Aye**      **(Ryan, Arthur, Joyce, Richard,)**  
**0 Nays**  
**0 Absent**

*Court Clerk salary* **\$15.30 @ hour:** so moved by Board Member Richard Skoda, seconded by Board Member Joyce Thompson.

**Approved**      4 Aye      (Ryan, Arthur, Joyce, Richard,)  
0 Nays  
0 Absent

**Supervisor Ryan Skoda announced Liaisons Appointments:** so moved by Board Member Joyce Thompson, seconded by Board Member Richard Skoda.

**Highway:**                                    **Richard, Joyce, Ryan**  
**Legal:**                                      **Town Board**  
**Fire:**                                        **Richard, Ryan, Dennis, Arthur**  
**Insurance:**                                **Richard, Joyce, Ryan**  
**Planning:**                                 **Richard, Ryan, Arthur**  
**Assessment:**                             **Ryan, Craig, Joyce**  
**Zoning:**                                  **Ryan, Joyce, Arthur**  
**Senior Citizens:**                      **Joyce, Richard, Arthur**  
**Buildings:**                                **Richard, Arthur, Ryan**  
**L.O.S.A.P.**                                 **Arthur, Ryan, Dennis**  
**Zoning Commission:**                **Joyce**

**Approved**      4 Aye      (Ryan, Arthur, Joyce, Richard,)  
0 Nays  
0 Absent

**ZBA Board Members: 4th Monday of month at 7 PM.**

Members \$20.00 per meeting. Chair \$1,500.00 a year

Elizabeth O'Donnell (Co-Chair)	12-31-2017
Mark Stickle	12-31-2019
Tara Buffa	12-31-2020
Thomas Mirabelli	12-31-2021
<b>James Romaine (Chair)</b>	12-31-2018
Moisha Blechman	Alternate
Jean-Adele Howard	Secretary/Clerk

ZBA Attorney Robert Fitzsimmons from Fitzsimmons & Mack

**Planning Board Members: 1<sup>st</sup> Tuesday of month at 7 PM.**

Members \$20.00 per meeting. Chair \$1,500.00 a year

Raymond Keyser	12-31-2019
John Roberts	12-31-2017
James Alvarez	12-31-2021
Stephen Kling	12-31-2018
Kent Sammons	12-31-2020
Eric Gaylord	12-31-2023
<b>Katherine Bainer (Chair)</b>	12-31-2022
Anna Kadish	Alternate
Jean-Adele Howard	Secretary/Clerk

Planning Board Attorney John Lyons from Grant and Lyons

**Board of Assessment Review Members:**

Tara M.E. Buffa	09/30/17 Term Ends
Thomas G. Mirabelli	09/30/21 Term Ends
Katherine Bainer	09/30/20 Term Ends

Board Member Joyce Thompson recommended that Dennis Callahan vacant seat on the Zoning Commission not be filled. The Zoning Commission will send all information to Dennis for his review and recommendations.

**Zoning Commission: 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month at 5:30**

**Chair:** Joyce Thompson  
**Secretary:** Linda Swartz (with pay \$50.00 a meeting and \$15.00 / Hour for minutes)  
Kathy Bainer  
Elizabeth O'Donnell  
Alvin Huehnel  
John Roberts  
Moisha Blechman  
Donn Critchell

**Financial Committee: 2<sup>nd</sup> Thursday of each month at 1:30 pm**

**Board Liaison:** Joyce Thompson  
Linda Swartz  
Susan Benton  
Arthur McGuire

**Board Member Joyce Thompson moved to notice for letter of interest for the Financial Advisory Committee, seconded by Board Member Richard Skoda.**

**Approved 4 Aye (Ryan, Arthur, Joyce, Richard,)**  
**0 Nays**  
**0 Absent**

**7:40 pm: the Organizational Meeting was completed on a motion by Board Member Joyce Thompson, seconded by Board Member Arthur McGuire.**

**Approved 4 Aye (Ryan, Arthur, Joyce, Richard,)**  
**0 Nays**  
**0 Absent**