

APPROVED
September 11, 2017

**TOWN BOARD MEETING
TOWN OF TAGHKANIC
August 14, 2017**

Note all documents in these minutes may be clicked on and enlarged for your reading pleasure

6:30 pm: The Town Board signed vouchers.

7 pm: The Taghkanic Town Board held its Regular monthly meeting on the above date at the Taghkanic Town Hall. Supervisor Ryan Skoda opened the meeting with the Pledge of Allegiance and a moment of Silence.

Present: Ryan Skoda Supervisor
Arthur McGuire Board Member
Richard Skoda Board Member
Joyce Thompson Board Member
Cheryl Rogers Clerk

Absent:

Guest Speaker:

Frank Salvagnil First Vice President and **Norma Jeanne Forkeutis** Associate Vice President, Financial Advisor, at Morgan Stanley Wealth Management presented the following charts showing the progress of the investments for the Taghkanic LOSAP.



- ✚ Norma Jeanne Forkeutis: reported Paul Nostrand benefit payments start as of 9/1/2017.
- ✚ Norma Jeanne Forkeutis: also reported Vincent Kobos was sent benefit commencement paperwork on 4/24/2017, not returned as of yet.
- ✚ Larry Kadish: thank you, everything looks good to start, you have answered two of my questions, and I will speak to Vincent.
- ✚ Board Member Joyce Thompson: what is the best way to cover the payouts?
- ✚ Norma Jeanne Forkeutis: the best way is to ladder the CDs for the payouts.
- ✚ Board Member Arthur McGuire: who comes up with the figures needed to cover the funding? Also who approves any changes?
- ✚ Frank Salvagni: Penflex is the actuary responsible for determining the total amount needed to fund the program for each year. Penflex then gives this estimated amount to Morgan Stanley to handle investing the funds and CDs for payout. This is all approved by the Town Board.
- ✚ Norma Jeanne Forkeutis: we recommend selling \$5,000.00 for the mutual funds to be placed in CDs.

✚ Board Member Arthur McGuire motioned to move \$5,000.00 as recommended, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
 0 Nays
 0 Absent

7:25 pm: Building Project Update: Ray Jurkowski, of Morris Associates reported that building construction is completed. Final payment is being made to McBain and we are under budget for the entire project. (See the 1st chart below) (2nd and 3rd charts are from Board Member Joyce Thompson)

(1)

The screenshot shows a financial spreadsheet with columns for Budget, Actual, and Variance. It includes a summary section at the bottom with a total budget of \$100,000.00 and an actual amount of \$95,000.00, indicating a variance of \$5,000.00.

(2)

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(3)

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- ✚ Ray Jurkowski: Berms, drainage, landscaping, old building abate/demo and realignment of the road still needs to be done.
- ✚ Board Member Arthur McGuire: will the driveway/parking area be paved?
- ✚ Ray Jurkowski: compacted stone is planned.
- ✚ Superintendent George Hotaling: everything is hard packed with Item #4.
- ✚ Board Member Arthur McGuire: are the highway men doing the berm?
- ✚ Ray Jurkowski: dirt is there already and berms need to be done after the realignment of the road.
- ✚ Board Member Arthur McGuire: since we are under budget for the project, can a generator be purchased?
- ✚ Ray Jurkowski: that is a Board decision.
- ✚ Supervisor Ryan Skoda: next step?
- ✚ Ray Jurkowski: intersection, berms, landscaping and drainage in the fall or spring depending on the winter months. Building abatement/demo spring.
- ✚ Board Member Joyce Thompson: guidance from a professional landscaper would be best. A resident group may work out the details for donations for the landscaping.
- ✚ Alice Platt: we need a list of plants that works with deer traffic.
- ✚ Supervisor Ryan Skoda: do we need an RFP for a design?
- ✚ Alice Platt: wait, I have a person in mind and I will let us know what I find out.

7:45 pm: Supervisor Ryan Skoda then asked for a motion to approve the following minutes:

May 8, 2017: Town Board meeting minutes were accepted as written with suggested changes, motioned by Board Member Joyce Thompson, seconded by Board Member Richard Skoda.

Approved: 3 Ayes (Ryan, Richard, Joyce)
 0 Nays
 0 Absent

1 Abstained (Arthur)

July 10, 2017: Town Board meeting minutes were accepted as written with suggested changes motioned by Board Member Arthur McGuire, seconded by Board Member Joyce Thompson.

Approved: **3 Ayes (Ryan, Arthur, Joyce)**
0 Nays
0 Absent
1 Abstained (Richard)

The Correspondence consisted of:

- I. Schumer, Gillibrand announce over \$421,000. In federal funds for Fire Departments
- II. Berkshire Taconic Community Foundation
- III. Northeast Summer Seminar, August 11
- IV. Katherine Bainer, land from Murcott for a cul-de-sac
 - ✦ Board Member Arthur McGuire: Mrs. Murcott wants to give the town property so the town can construct a cul-de-sac on New Forge Road where the bridge has been removed. The County oversaw the removal of the bridge so they should be responsible to construct the cul-de-sac.
 - ✦ Board Member Joyce Thompson: there are no buildings there now.
 - ✦ Board member Richard Skoda: Mrs. Murcott has done a sub-division creating building lots that she wants to sell.
 - ✦ Larry Kadish: Planning Board Attorney said town can accept the road with a condition that the buyer is responsible for making the cul-de-sac.
 - ✦ Board Member Joyce Thompson: was the sub-division approval passed with any direction?
 - ✦ Larry Kadish: it was passed with no direction.
 - ✦ Supervisor Ryan Skoda: when I was Planning Board Chair there was a sub-division approved with the stipulation they had to construct the cul-de-sac. I will contact the Town Attorney for his recommendation.
- V. Sarah Stack, Chair, Berkshire Taconic Community Foundation
- VI. Morgan Stanley, Increased Fee Transparency
- VII. GTel/Hilltop Communications, authorization letter, franchise agreement
- VIII. The Hartford, adding paid family leave coverage to NY Disability
 - ✦ Board Member Arthur McGuire, we believe this does not apply to us.
- IX. Alan and Susan Raymond, speed limit for List-By-Pass
 - ✦ Supervisor Ryan Skoda will contact Mrs. Raymond.
- X. Michael Simmons, Woodland Road drainage ditches
 - ✦ Superintendent George Hotaling: ditches are staying deep for the drainage, road markers will be placed in the fall.
 - ✦ Supervisor Ryan Skoda: I will contact Mr. Simmons.

Board Reports:

Animal Control: Wes Powell, report submitted.
ZBA: James Romaine, Chair, no report submitted.
Planning Board: Katherine Bainer, Chair verbal report submitted.
Assessor: Craig Surprise report submitted.
ZEO/CEO/Building Inspector: Dennis Callahan report submitted.
Historian: Nancy Griffith, no report submitted.
Traffic Safety Board: Linda Swartz, no report, no meeting.
Environmental Management Council: Anna Kadish, no report submitted.
Zoning Commission: Joyce Thompson, report submitted.
Office for the Aging: Joyce Thompson, no report, no meeting.
Clerk/Collector: Cheryl Rogers, reports were submitted to the Board
Supervisor: Ryan Skoda, report submitted and the written report was available on the back table for the public.
Highway: Superintendent George Hotaling report submitted.

Board reports were accepted as submitted and read on a motion by Board Member Joyce Thompson seconded by Board Member Richard Skoda.

Approved: **4 Ayes** **(Ryan, Arthur, Richard, Joyce)**
 0 Nays
 0 Absent

Financial: Joyce Thompson submitted the following:

The Financial Advisory Committee (FAC) met on Thursday, 10 August as scheduled. Members Arthur McGuire, Linda Swartz and Chair Joyce Thompson conducted the July financial audit. Two discrepancies were found and resolved.

A review of the May 2017 Supervisor’s Report established the following:

Revenues: There are no significant issues in either Fund (General and Highway). Both funds are above the expected level for the end of July. Several lines contribute to the higher level for this time of year: ZBA and Planning Board are over 100% and Building Fees are almost at 100% of budget.

General and Highway Expenditures: There are no issues at this time.

Project Update: The last bill has been submitted and will be paid in August. The **estimated** amount remaining for project completion within the \$675,675 budget is \$32,000.

Fund Balances:

General Fund Balance: The **estimated** year-end amount is \$193,972 before final reconciliation of 2017 expenditures. This includes payment in full of the \$164,000 Town portion of the project.

Highway Fund Balance: After paying for last year’s truck purchase and the paver the **estimated** totals are:

- ◆ Without the 2017 CHIPS payment - \$559,122, and
- ◆ With the \$170,018 2017 CHIPS payment - 729,140.

The planned purchase of a new dump body and a used tractor would

reduce these amounts.

◆ Quotes for the Dump Body are \$39,032 and \$34,940. This is needed for winter sanding.

Tractor numbers need to be developed.

Financial Advisory Board report was accepted as submitted and read on a motion by Board Member Arthur McGuire seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
0 Nays
0 Absent

Advisory Board Reports:

Conservation Advisory Committee: Anna Kadish: report submitted.

✚ **Larry Kadish:** no meeting was held in July, Iron Mine Talk is October 7th and the Wild Turkey Talk is October 21 at 10am. For the Nature Walk on Sam Pratt's property, no date has been set yet.

Broadband Advisory Committee: Arthur McGuire verbal report submitted.

✚ **Board Member Arthur McGuire** reported that the committee met and discussed the recent presentation by Jason Shelton at the July Town Board Meeting. Also discussed was the lack of response by Columbia Economic Development and New York State to our mapping corrections. We will continue to follow up.

We are encouraged by GTel's interest in pursuing Phase 3 Funding and, we believe, to provide fiber service throughout Taghkanic.

We will continue to monitor progress in these areas.

Advisory Board reports were accepted as submitted and read on a motion by Board Member Joyce Thompson, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
0 Nays
0 Absent

OLD BUSINESS:

A. **Surplus Equipment:** Supervisor Ryan Skoda presented the two following Resolutions:

1. **Resolution 13-2017:** Town of Taghkanic 13-2017 Authorization to Contract with Auctions International was approved on a motion by Supervisor Ryan Skoda, seconded by Board Member Joyce Thompson.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
0 Nays
0 Absent

2. **Resolution 14-2017:** Town of Taghkanic Resolution 14-2017 Designation of Surplus Equipment was approved on a motion by Board Member Joyce Thompson, seconded by Board Member Arthur McGuire.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
0 Nays
0 Absent

B. **Solar Training:** Tabled

- C. **Allen Road Issue Update:** Supervisor Ryan Skoda, I have spoken with Mike Clark from DEC about our concerns regarding the use of Westfall – Allen Road for Doodletown WMA parking. I have asked him to put in writing what we discussed but have not heard back from him as of yet. Mr. Clark did say they will do a presentation but any questions or comments should come through the CAC.

D.

NEW BUSINESS:

1. **September 2017 Calendar:** Board Member Richard Skoda moved to approve the August Calendar, seconded by Board Member Arthur McGuire.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
0 Nays
0 Absent

2. **Proposed Local Law 3-2017:** Board Member Joyce Thompson motioned to set the public hearing for September 11, 2017 at 7 pm, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
0 Nays
0 Absent

3. **Shared Service Agreement with County:** the County, by and through its Department of Management Information Services will provide computer related services to the Town as set forth in the non-exclusive Shared Service Agreement. Board Member Joyce Thompson motioned to approve the non-exclusive Shared Service Agreement with the County, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
0 Nays
0 Absent

4. **Service Plan for Town Hall Furnace with Kosco:** Board Member Joyce Thompson motioned to approve setting up a no-surprises service plan for \$439.00 with Kosco for the Town Hall Furnace, seconded by Board Member Arthur McGuire.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
0 Nays
0 Absent

5. **Eligible Telecommunications Carrier Designation, GTel Telecommunication Authorization, and Franchises Agreement:** Board Member Joyce Thompson motioned to set the Public Hearing for the GTel Telecommunication Authorization and Franchises Agreement for September 11, 2017 at 7:10 pm, seconded by Board Member Richard Skoda. Draft Franchise Agreement will be sent to Attorney Decaire for his review.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
0 Nays
0 Absent

6. **Highway Bids:**

- a. **Taghkanic Road bids for culvert pipes replacement:** Supervisor Ryan Skoda, I have meet with Superintendent George Hotaling about the extra money we are receiving from CHIPS and we decided that he should get bids from contractors to replace the culverts on Taghkanic Road. He received two bids as follows:

Gaylord Contracting Corp: \$28,855.00

McCagg Contracting:\$39,100.00

Board Member Joyce Thompson motioned to award the bid to **Gaylord Contracting \$28,855.00**, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
 0 Nays
 0 Absent

Superintendent George Hotaling: that does not include the 480 feet of pipe. I received to quotes from Pipes Plus \$4,307.73 and Shemein \$4,464.08. We will be getting the pipe from Pipes Plus.

- b. **2005 Dump Truck Body Replacement:** Superintendent George Hotaling I recommend replacement of the dump body on the 2005 truck. I have received two quotes for a new dump body for the 2005 Truck specifications side dump steel body as follows:

Viking - \$34,939.80 w/mounting

Arrowhead - \$39,032.00 w/mounting

Board Member Richard Skoda motioned to award the bid to **Viking \$34,939.80 w/mounting**, seconded by Board Member Joyce Thompson.

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
 0 Nays
 0 Absent

AUDIT OF MONTH'S BILLS:

July 24, 2017: Board Member Joyce Thompson moved that the July 24, 2017 abstract has been audited and approved for payment seconded by Board Member Richard Skoda.

✚ 2017 General Fund Vouchers	# 248 -	261	\$ 13,236.10
✚ 2017 Highway Fund Vouchers	# 129 -	135	\$ 18,077.46
✚ 2017 Highway Project Vouchers	# -		\$

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
 0 Nays
 0 Absent

August 14, 2017: Board Member Richard Skoda moved that the August 14, 2017 abstract has been audited and approved for payment with the exception of holding

payment on Voucher #232 for Grant & Lyon; seconded by Board Member Arthur McGuire.

✦ 2017 General Fund Vouchers	#262	-	277	\$	4,375.85
✦ 2017 Highway Fund Vouchers	#136	-	154	\$	26,042.62
✦ 2017 Highway Project Vouchers	# 27	-		\$	2,899.06
✦ 2017 Escrow Vouchers	#	-		\$	

Approved: 4 Ayes (Ryan, Arthur, Richard, Joyce)
 0 Nays
 0 Absent

PUBLIC COMMENT – FIFTEEN MINUTES:

- ✦ Arthur Griffith: speed limit for Route 82?
- ✦ Supervisor Ryan Skoda: traffic study will be done by applicant during the Planning Board process.
- ✦ Arthur Griffith: is the revaluation being done this year?
- ✦ Supervisor Ryan Skoda: not until 2018.

EXECUTIVE SESSION: None

With no further business, on a motion by Board Member Richard Skoda, seconded by Board Member Arthur McGuire, the meeting was adjourned at 9 pm. carried unanimously by all members present. The next Regular meeting will be **Monday September 11, 2017** at the Taghkanic Town Hall.

Audience:	Linda Swartz	Arthur Griffith	John Thompson
	George Hotaling	Walter Thompson	Royce Noblin
	Alice Platt	Larry Kadish	N. Jeanne Forkeutis
	Frank Salvagnil	Ray Jurkowski	