

APPROVED
November 14, 2016

**TOWN BOARD MEETING
TOWN OF TAGHKANIC
October 10, 2016**

Note all documents in these minutes may be clicked on and enlarged for your reading pleasure

6:30 pm: The Town Board signing vouchers.

7:03 pm: Board Member Ryan Skoda motioned to open the Public Hearing for the 2017 Preliminary Budget, seconded by Board member Joyce Thompson.

Approved: **5 Ayes** **(Erik, Arthur, Joyce, Richard, Ryan)**
 0 Nays
 0 Absent

Board Member Joyce Thompson shared the following:

NOTES FOR THE TOWN OF TAGHKANIC 2017 PRELIMINARY BUDGET REVIEW

Overall:

- ◆ Taxes are held flat to 2016
- ◆ Wages and some salaries up 2%, others held flat as per past history
- ◆ General Fund Appropriations are higher because of garage project bond payments
- ◆ Highway Fund Appropriations are basically flat
- ◆ Differences are managed with Fund Balances

Year-to-year Changes:

General Fund

- ◆ Assessor Contractual line is down \$9K – no outside hire for town-wide review of inventories
- ◆ Town Clerk Contractual is up to accommodate new lines for website input, website support and the newsletter
- ◆ Garage Building – down to reflect moving into a new building in 2017
- ◆ ZBA / PB – lower contractual line based on spend history
- ◆ Zoning Commission flat – but redistributed to address new line for Clerk wages

Some items require reconsideration:

- ◆ Add funds to Assessor and Building Inspector Contractual lines for litigation costs
- ◆ Insurance: will it go up to accommodate the loss of two trucks sold, 1 new truck and a new tractor plus a new building partway through the year?

Tax Allocation Change to rebuild Fund Balance in General Fund:

General Fund: Estimated Fund Balance at the end of 2016 is ~ \$190,000 after project payments

- ◆ The General Fund will have paid out in 2016:
 - \$180,500 to repay the Salt Shed BAN
 - \$150,000 for remediation and some garage project fees
- ◆ To rebuild the Fund Balance, 2017 tax revenue will be ~\$50K more than total Appropriations

Highway Fund: Estimated Fund Balance at the end of 2016 is ~\$558,000 after buying the truck

- ◆ 2017 Tax Revenue will be ~\$50K less than total Appropriations and the gap is closed with Appropriated Funds from the Fund Balance
- ◆ Purchasing Plan is to continue to buy equipment with cash from the Fund Balance

This is envisioned as a one-time occurrence in the bond financial plan. The General Fund Budget includes the bond payment and that cost will not go up in the ensuing years. In fact, the bond payments will be lower each year by about \$1,000 because the town is paying a fixed principal each year. That means that the interest each year is on a lower total principal.

7:10 pm: Supervisor Erik Tyree asked if there any comments, question, or concerns as there were none, he asked for a motion to close the Public Hearing. Board Member Ryan Skoda motioned to close the Public Hearing for the 2017 Preliminary Budget, seconded by Board Member Richard Skoda.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

7:10 pm: The Taghkanic Town Board held its Regular monthly meeting on the above date at the Taghkanic Town Hall. Supervisor Erik Tyree opened the meeting with the Pledge of Allegiance, moment of Silence.

Present: Erik Tyree Supervisor
Arthur McGuire Board Member
Richard Skoda Board Member
Ryan Skoda Board Member
Joyce Thompson Board Member
Cheryl Rogers Clerk

Absent:

Building Project Update: there were no new updates.

Supervisor Erik Tyree then asked for a motion to approve the following minutes:

August 24, 2016: Town Board/Project Meeting minutes were accepted as written with suggested changes as motioned by Board Member Ryan Skoda, seconded by Board Member Arthur McGuire.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

September 12, 2016: Regular Meeting minutes were accepted as written with suggested changes as motioned by Board Member Ryan Skoda, seconded by Board Member Arthur McGuire.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

September 17, 2016: The Third Saturday meetings of the year minutes were accepted as written with suggested changes as motioned by Board Member Ryan Skoda, seconded by Board Member Arthur McGuire.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

September 20, 2016: Budget Workshop Meeting minutes were accepted as written with suggested changes as motioned by Board Member Ryan Skoda, seconded by Board Member Arthur McGuire.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

September 28, 2016: Town Board/Project notes were accepted as written as motioned by Board Member Ryan Skoda, seconded by Board Member Arthur McGuire.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)

0 Nays

0 Absent

October 5, 2016: Tabled

The Correspondence consisted of:

1. Donn Critchell, Reesa Road Repair, Thank You to the Highway Crew 9/22
✦ Board Member Arthur McGuire read the letter.
2. NYMIR, Risk Management Techniques for Law Enforcement 9/26
3. NYMIR, Safety During Snow and Ice Removal Operation 9/28
✦ Board Member Arthur McGuire shared the information from NYMIR with Highway Superintendent Hotaling
4. Gas Land Public Hearing Notice 9/28
5. The Association of Towns, Conventional Wisdom: Home Rule Considered in Light of the Pending Constitutional Convention Referendum, October 14th 9/30
6. The Hartford, enhancements and changes to your group benefits Billing Statements 10/3
7. Donald MacCormack AVP Municipal Banking, The Bank of Greene County 10/1
8. NYS Department of Environmental Conservation, October 20 Mid-Hudson Watershed Discovery Meeting 10/1
9. Kathleen A. Marchione, Senator, Free Health Services 10/7
10. Board Member Joyce Thompson announced the Golden Gathering at the Columbia Greene Community College on October 15th from 9:30 to 12:30. It is another opportunity for a flu shot, blood pressure check, vision and hearing screenings and more.
11. Flu Shot Clinic Linlithgo Reformed Church 10/10
✦ Clerk Rogers announced the Flu Shot Clinic for the audience.
✦ Larry Kadish: October is the best time to get a flu shots with the most positive effect.
12. The Association of Towns, Conventional Wisdom Home Rule, Canceled 10/8
✦ Board Member Joyce Thompson, this topic on Home Rule is critical, she asked Clerk Rogers to forward any information as soon as she gets it.

Board Reports:

Animal Control: Wes Powell, report submitted.

ZBA: James Romaine, Chair, report submitted.

Planning Board: Katherine Bainer, Chair report submitted.

Assessor: Craig Surprise no report submitted.

ZEO/CEO/Building Inspector: Dennis Callahan report submitted.

Historian: Nancy Griffith, no report submitted.

Traffic Safety Board: Linda Swartz, no report, no meeting.

Environmental Management Council: Anna Kadish, no report submitted.

Zoning Commission: Joyce Thompson, report submitted.

Office for the Aging: Joyce Thompson, report submitted.

Clerk/Collector: Cheryl Rogers, reports were submitted to the Board

Supervisor: Erik Tyree, report submitted and the written report was available on the back table for the public. **Supervisor financial report is attached.**

Highway: Superintendent George Hotaling reported that Taghkanic, Post Hill, and Stone Jug Roads have been shimmed.

Board reports were accepted as submitted and read on a motion by Board Member Joyce Thompson seconded by Board Member Ryan Skoda.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

Advisory Board Reports:

Conservation Advisory Committee: Larry Kadish reported that the Saturday, September 17th Nature Hike on Zita Kobos' property at 191 Manor Rock Road was very successful and a great time was had by all. The CAC is looking for other properties to hold nature walks.

Broadband Advisory Committee: A Arthur McGuire reported the committee met with Mid-Hudson Cable representatives. They themselves do not have proper mapping. David Berman from Connect Columbia, who was also present, is going to assist them in getting the census block maps. Mid-Hudson did receive monies from Round I of the grant process; the money is being used by the wifi subsidiary. If they are awarded any monies during Round II of the grant process, that will help them run more cable.

Advisory Board reports were accepted as submitted and read on a motion by Board Member Richard Skoda, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

OLD BUSINESS:

- a. **Employee Insurance:** Board Member Ryan Skoda, last week unofficially we agreed that MVP was the best option for this year and the highway crew is comfortable with this option, so with that said, I move we use MVP (add the full name of the policy here?) for the Employee Insurance, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

- b. **RFP for Attorney:** Clerk Rogers, there was only one RFP response for Town Attorney received. It was from William Decaire, Carter Conboy, Case, Blackmore, Moloney & Laird, P.C. Board Member Richard Skoda motioned to appoint William Decaire Town Attorney, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

- c. **ZEO Open Position:** abled till October 19th to have time to ask Attorney for the Town Decaire for the correct sequence and verbiage for the motions and for the minutes.
- d. **Fire Companies dialog:** all agreed to invite William Hilscher to the November 14th meeting.

- e. **LOSAP Investment Company:** The Board set November 30, 2016 to start at 6 pm to interview investment companies and hear their presentations. Clerk Rogers and Board Member Joyce Thompson will draft a letter inviting the following companies:

- ✚ Ackerman Quinn Financial Services
- ✚ Glens Falls National Bank & Trust Co.
- ✚ Morgan Stanley – Albany Office
- ✚ UBS – Albany
- ✚ Comerica Bank

NEW BUSINESS:

- A. November 2016 Calendar: Board Member Richard Skoda motioned to approve the November Calendar with changes, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
 0 Nays
 0 Absent

- B. **2017 Preliminary to Budget:** Board Member Ryan Skoda motioned to approve the 2017 Preliminary Budget with amended changes, seconded by Board Member Richard Skoda. Board Member Joyce Thompson will send the approved 2017 Preliminary to Suzanne Muldoon, Town Accountant for her review and any suggestions or corrections.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
 0 Nays
 0 Absent

- C. **Budget Amendment # 7:** Board Member Richard Skoda motioned to approve Budget Amendment # 7 as follows, seconded by Board member Arthur McGuire.

Town of Taghkanic

October 10, 2016

Budget Amendment # 7

GENERAL FUND		Increase	Decrease
Maintenance Personal	A 1620.11	\$700.00	
Capital Outlay	A 1620.2		\$700.00
		<u>\$700.00</u>	<u>\$700.00</u>

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
 0 Nays
 0 Absent

- D. **Transfer of Funds:** Board Member Richard Skoda motioned to approve transferring \$115,000.00 from the General Account to the Capital Improvement Account, seconded by Board member Ryan Skoda.

- E. **Budget Amendment # 8:** Board Member Ryan Skoda motioned to approve Budget Amendment # 8 as follows, seconded by Board member Richard Skoda.

Town of Taghkanic

October 10, 2016

Budget Amendment # 8

HIGHWAY FUND		Increase	Decrease
Road Repair	DA 5110.4	\$27,000.00	
Snow Removal	DA 5142.4		\$27,000.00
		<u>\$27,000.00</u>	<u>\$27,000.00</u>

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

AUDIT OF MONTH'S BILLS:

September 28, 2016 Abstract: Board Member Richard Skoda motioned that September 28, 2016 abstract has been audited and approved for payment, seconded by Board Member Arthur McGuire.

✚ 2016 General Fund Vouchers	#281 – 297	\$ 13,663.38
✚ 2016 Highway Fund Vouchers	#115 – 116	\$ 4,964.10
✚ 2016 Highway Project Fund Voucher	# 18 - 20	\$115,701.06

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

October 10: 2016 Abstract: Board Member Richard Skoda motioned that September 28, 2016 abstract has been audited and approved for payment, seconded by Board Member Arthur McGuire.

✚ 2016 General Fund Vouchers	#298 – 313	\$ 4,909.59
✚ 2016 Highway Fund Vouchers	#117 – 125	\$ 61,041.39
✚ 2016 Escrow Fund Vouchers	# 12 - 13	\$ 3,099.60

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

PUBLIC COMMENT – FIFTEEN MINUTES:

- ✚ Walter Thompson: suggested adding an appropriation line in budget for Larry, Linda and himself for being dedicated attendees to the meetings.
- ✚ Laughter from all.

EXECUTIVE SESSION: none

With no further business, on a motion by Board Member Joyce Thompson, seconded by Board Member Richard Skoda, the meeting was adjourned at 8:40 pm. carried unanimously by all members present. The next Regular meeting will be **Monday November 14, 2016** at the Taghkanic Town Hall.

Audience: George Hotaling
Walter Thompson

Linda Swartz

Larry Kadish

