

**July 27, 2016
Town of Taghkanic
Town Board Meeting**

Note all documents in these minutes may be clicked on and enlarged for your reading pleasure

7:05 pm: The Taghkanic Town Board held its Highway Project meeting on the above date at the Taghkanic Town Hall. Board Member Joyce Thompson opened the meeting with the Pledge of Allegiance, moment of Silence and Safety Review.

Present:


Arthur McGuire	Board Member
Richard Skoda	Board Member
Ryan Skoda	Board Member
Joyce Thompson	Board Member
Ray Jurkowski	Town Engineer
Cheryl Rogers	Clerk
George Hotaling	Superintendent of Highways

Absent: Erik Tyree Supervisor

On Monday, 11 July, the Town Board changed the garage project workshop to Monday, 25 July, but it was not noticed. The Project Engineer, Ray Jurkowski, did not think he was going to be able to attend on Wednesday so the Town Board heard his questions and agreed to respond to them at the original workshop date of Wednesday, 27 July. It was also understood that Supervisor Tyree could not attend on Wednesday but would provide the Project Engineer with his comments as needed. On this day, the meeting conflict for Town Engineer, Ray Jurkowski, was cancelled and he was able to attend after all.

Ray indicated that he is about 1.5 weeks out from final drawings. They should be ready for the 8 August Town Board meeting for final review.

Correspondence:

1. Gerald Couse, letter of interest and resume for the ZEO/CEO position.
 Interview time was set for August 8th at 6:30 at the Town Hall.

Garage Project Questions by Ray Jurkowski to Taghkanic Town Board and Highway Superintendent

Town Engineer presented the following items for consideration by the Town Board on Wednesday, 27 July:

1. Would the board consider moving the gas tanks from the original location that is exposed to view from County Route 27 to a new location behind the new building? [Answer: yes by all Board Member present and Highway Superintendent George Hotaling.](#)
2. Would it be a good idea to add a person door on the back of the building, if the tanks were moved? [Answer: yes by all Board Member present and Highway Superintendent George Hotaling.](#)
3. Would the Highway Department do the grading for the swale, landscaping, and storm water management? [Answer: Highway Superintendent George Hotaling "Yes it's not rock science."](#)

4. Ray Jurkowski informed the Board: The bathroom must meet handicap standards.
5. The garage doors are 14' x14' overhead doors with R12 insulation. At what height does the Highway Department want the windows? Answer: Highway Superintendent George Hotaling regular height 5 feet.
6. While there is no generator in plan, the Engineer does plan a transfer switch for one in the future. A generator would be located outside the office/break room area. Is that agreeable? Answer: yes by all Board Member present and Highway Superintendent George Hotaling.
7. Ray Jurkowski informed the Board: There will be a new well pump installed because the current one is really old. It will be a small jet pump.
8. The water heater could be electric or LP. Which does the Town Board want? Answer: L.P. by all Board Member present and Highway Superintendent George Hotaling.
9. Outlets for the welder: are they where the Highway Superintendent wants them? Ray Jurkowski there will be two on the back wall and 2 in front by the bay doors, Highway Superintendent agreed.
10. Pneumatic air hoses: are they where the Highway Superintendent wants them? Answer: Highway Superintendent George Hotaling agreed, would like one additional unit ¾ inch in the maintenance bay.
11. Water spigots: are they where the Highway Superintendent wants them? Answer: Highway Superintendent George Hotaling yes would like one more spigot by the bathroom.
12. Currently, data outlets are planned for: (2) in the office and one (1) in the break room. Is that sufficient? Answer: Highway Superintendent George Hotaling yes
13. Lighting: T5's are placed front-to-back between the bays. Does that address concerns expressed by Town Board Member Ryan Skoda in previous meetings? Ray Jurkowski added two more lights on interior wall by the wash bay. Answer: yes by all Board Member present and Highway Superintendent George Hotaling.
14. Exit lights are LED lights with battery backup are scheduled for each person door. If a person door were added at the back, it would have the same exit light. Ray Jurkowski added one more LED unit over the fuel tanks. Answer: yes by all Board Member present and Highway Superintendent George Hotaling.
15. Ray Jurkowski informed the Board: Exhaust fans will be automatic and set to keep the air corrected for carbon monoxide.
16. Security system: Should it be hard-wired or wireless? How much remote capability is needed? Ray Jurkowski contacted Robert Pinto from the County to inquire if the County has a contract with S&F. Answer was yes and he will get a quote for both hard-wired and wireless.
 - ✚ Ray Colgrove: wireless is accessible for anyone that goes by.
 - ✚ Ray Jurkowski: they would need a pass code
17. Bid Bond – Performance Bond: Board Member Joyce Thompson: Attorney Decaire's recommendation regarding a performance bond is more often for a business but it is the Board's call.
 - ✚ Board Member Arthur McGuire: who do all sub-contractors report to?
 - ✚ Ray Jurkowski: they report to the town liaison, in this case, the Town Engineer.
18. Ray Jurkowski informed the Board: Because of General Municipal Law 101 known as Wicks Law (*description below*) I would recommend the Board require a Performance Bond; it would protect the town if the sub-contracts are not paid what is due them.

“New York General Municipal Law § 101

New York General Municipal Law § 101, known as Wicks Law, provides that when the total cost of contract work for the erection, construction, reconstruction, or alteration of a public building exceeds \$500,000 or more, independent prime contractors must be used for the 1) plumbing and gas fitting work; 2) steam, hot water heating, ventilation and air conditioning work; and 3) electrical wiring and illuminating fixtures work. Separate specifications are required for each aspect of the project so that each may be separately and independently bid. This ensures expert performance in each of the specified areas, rather than leaving the selection of subcontractors to the general contractor, so as to reduce the likelihood of delayed performance or poor quality of work.”

Ray Jurkowski: There will be one bid package that includes a separate set of specifications for each discipline.

- ✚ Board Member Ryan Skoda: if a contractor bids on more than one portion of the bid package, are we allowed to award them more than one bid?
- ✚ Ray Jurkowski: yes
- ✚ Board Member Joyce Thompson: does anyone have any further comments, question or concerns?

Board Member Joyce Thompson: Ray what will you be presenting at the August 8th meeting?

Ray Jurkowski:

- A. Color site plan**
- B. Building Elevation**
- C. Floor Plan**
- D. Exterior Elevation**

Budget Amendment # 5: Board Member Richard Skoda motioned to approve Budget Amendment # 5, seconded by Board Member Arthur McGuire.

**Town of Taghkanic
July 27, 2016**

Budget Amendment # 5

		Increase	Decrease
HIGHWAY FUND			
General Repairs	DA 5110.4	\$30,000.00	
Snow Removal	DA 5142.4		\$30,000.00
		\$30,000.00	\$30,000.00

Approved: 4 Ayes (Arthur, Joyce, Richard, Ryan)
0 Nays
1 Absent (Erik)

The bills were audited and approved for payment as follows:

July 27, 2016 Abstract: was approved on a motion by Board Member Ryan Skoda, seconded by Board Member Arthur McGuire.

2016 General Fund Vouchers	# 226 - 234	\$ 11,154.59
2016 Highway Fund Vouchers	# 92 - 94	\$188,553.97

- ✚ Board member Ryan Skoda: what road is being repaired?
- ✚ Superintendent George Hotaling: Martindale and it is already done.

Approved: 4 Ayes (Arthur, Joyce, Richard, Ryan)
0 Nays

1 Absent (Erik)

The following people commented during the fifteen minute public comment:

- ✚ Ray Colgrove: reported on the town hall project that has been completed.
 - ✓ Book shelf: purchased and assembled
 - ✓ Court office air conditioner: purchased and installed.
 - ✓ Water filter: purchased and installed
 - ✓ Ceiling panels- purchased and installed.
 - ✓ Seamless Gutters – installed
- ✚ Clerk Rogers: informed the Board that Tony Fiorillo has requested to meet with the Town Board. Clerk Rogers asked if August 8th at 7 pm would be OK and if the Board would like her to invite Dave Rogers from RBC Wealth Management to come as well. Everyone agreed.

With no further business, on a motion by Board Member Richard Skoda, seconded by Board Member Arthur McGuire, the meeting was adjourned at 8:01 pm, carried unanimously by all members present. The next Regular meeting will be **August 8, 2016** at the Taghkanic Town Hall.

Audience: Ray Colgrove Linda Swartz