

APPROVED

September 12, 2016

**July 11, 2016
Town of Taghkanic
Town Board Meeting**

Note all documents in these minutes may be clicked on and enlarged for your reading pleasure

7 pm: The Taghkanic Town Board held its Regular monthly meeting on the above date at the Taghkanic Town Hall. Supervisor Erik Tyree opened the meeting with the Pledge of Allegiance, moment of Silence.

Present:

Erik Tyree	Supervisor
Arthur McGuire	Board Member
Richard Skoda	Board Member
Ryan Skoda	Board Member
Joyce Thompson	Board Member
Ray Jurkowski	Town Engineer
Cheryl Rogers	Clerk

Absent:

Building Project Update: Ray Jurkowski, Morris Assoc., Town Engineer, informed the Board Northeast Environmental is ready to remove the additional soils and would like to schedule this for next week. I will set that up with Highway Superintendent Hotaling.

- ✚ Supervisor Erik Tyree: will you be sending a letter to Jamie?
- ✚ Ray Jurkowski: I will contact him.
- ✚ Board Member Arthur McGuire: this is the soil to be incinerated?
- ✚ Ray Jurkowski: yes

Ray Jurkowski shared the following

- ✓ Wash bay curtain samples - cost \$3,500 from Alcon Curtain Company installed w/rails and chains. FarmTex curtains are horizontal units.
 - ✚ Board Member Richard Skoda: they are horizontal so that they can be pulled up away from the cows.
- ✓ Roof colors for 24 and 26 gauge.
 - ✚ Board Member Arthur McGuire: what is the color of the window trim?
 - ✚ Ray Jurkowski: choices are white, green, brown
 - ✚ Susan Raymond: how do we go through the process of choosing colors?
 - ✚ Ray Jurkowski: go around and look at different agricultural buildings or highway buildings. I recommend earth tones.
 - ✚ Board Member Joyce Thompson: will you send electronic ideas of colors to help?
 - ✚ Loretta Hoffman: there are colors that are energy efficient.

Ray Jurkowski: add alternates are as follows:

- ✓ Split siding – two colors
- ✓ Standing seam roof
- ✓ Wash bay curtain
- ✓ 24 KW generator w/transfer switch
 - ✚ Board Member Ryan Skoda: with all the add alternates are we going to scare away contractors?
 - ✚ Ray Jurkowski: no these are very straight forward add alternates.

Ray Jurkowski: electric service will be new
Will use existing septic system

- ✚ Board Member Richard Skoda: heat is LP fired, are we burying the tank?
- ✚ Ray Jurkowski: above the ground fuel company tank.
- ✚ Board Member Richard Skoda: if we buy our own and bury it we have more bidding power.
- ✚ Ray Jurkowski: something to think about.

Ray Jurkowski: inside the building dump truck will be able to lift the dump body; ceiling height is 20 feet. Garage doors will be installed at an angle. Interior lighting will be T-5 florescent and exterior will be LED's.

- ✚ Board Member Arthur McGuire: LED is more expensive.
- ✚ Ray Jurkowski: initially but they are very cost efficient. For the interior the T-5 fluorescents are the best bang for your buck.
- ✚ Ray Jurkowski:
 - ✓ the loft access is with a ladder
 - ✓ wash sink will be on the back wall of breakroom
 - ✓ Breams will be 3 feet high.
 - ✓ Storm water detention system – Ray would like to see if the Highway crew would be able to do the work for that.
 - ✚ Board Member Arthur McGuire: Ray would you explain storm water detention system.
 - ✚ Ray Jurkowski: the property slopes front to back; there will be a swale at the back of the property line which will direct the water to storm water detention ponds which are lined with plants. This will be designed and submitted to DEC for approval.
 - ✚ Supervisor Erik Tyree: it will be a two pond system.
 - ✚ Ray Jurkowski: yes.

Board Member Joyce Thompson: have you ever dealt with Hawk Buildings?

- ✚ Ray Jurkowski: not a bad experience, they build the shell, they do not like to deal with prevailing wage. Anyone that is part of a company does not have to be paid prevailing wage.

Ray Jurkowski: there are two types of bonds that I need to know if the town wants to consider adding to the bid package.

1. Bid Bond- contractor adds 5% of his bid price.
2. Performance Bond: contractor adds 3% of bid price.
 - ✚ Board Member Arthur McGuire: Payment for the projects will they be progress payments?
 - ✚ Ray Jurkowski: yes, they are scheduled for the completion of each stage of the project and applications for payments are submitted to Morris Associates. We will oversee the whole project. We recommend holding 5% back until whole project is done.
 - ✚ Board Member Arthur McGuire: is a Performance Bond enough?
 - ✚ Board Member Richard Skoda: are these bonds we need to do right away?
 - ✚ Ray Jurkowski: yes, it would be part of the bid package. It may scare away small contractors.
 - ✚ Board Member Richard Skoda: if it is someone we know that has been around for 70 years, can we drop the performance bond?
 - ✚ Ray Jurkowski: Performance Bond can be done as add alternate. Ray would like the Board have the Town Attorney weigh in on these two types of Bond.

Supervisor Erik Tyree: as for the next meeting on July 27, 2016 I am not able to make that meeting can we change it? All agreed to July 25 at 7:30 pm.

Supervisor Erik Tyree then asked for a motion to approve the following minutes:

May 25, 2016: Highway Project Meeting minutes were accepted as written with suggested changes motioned by Board Member Ryan Skoda, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

May 31, 2016: Highway Project Meeting minutes were accepted as written with suggested changes motioned by Board Member Ryan Skoda, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

June 11, 2016: Saturday Public Informational minutes were accepted as written with suggested changes motioned by Board Member Ryan Skoda, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

June 13, 2016: Regular Meeting minutes were accepted as written with suggested changes motioned by Board Member Ryan Skoda, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

June 22, 2016: Highway Project Meeting minutes were accepted as written with suggested changes motioned by Board Member Ryan Skoda, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

The Correspondence consisted of: Board Member Arthur McGuire reviewed all the correspondence for the audience:

- a. Didi Barrett, Assembly Member, Buy Local! 6/20
- b. Borrego Solar, Generate Change Choose Solar 6/22
- c. National Grid 10,000 Trees and Growing 6/22
- d. Robert Fitzsimmons, Town Attorney for Claverack, Local Law # 2 -2016 6/23
- e. NYS Agriculture and Markets, Municipal Shelter Inspection Report 6/30
- f. NYSGFOA, Northeast Summer Seminar 6/30
- g. Penflex, annual report for Churchtown Volunteer Fire Company 6/29
 - ✦ Board Member Arthur McGuire: concerned with how the money is being invested and not meeting the 6% goal for the year.
 - ✦ Board Member Joyce Thompson: suggested setting a meeting with Penflex and RBC Wealth Management for a review of the LOSAP accounts.
- h. Eric T. Schneiderman, NYS Office of the Attorney General 6/28
- i. David P. Fingar, Chief Engineer, Mid-Hudson Cable 6/29
 - ✦ Board member Joyce Thompson: we have received the maps from Mid-Hudson Cable that we requested last month for the Broadband Committee.
- j. Hudson Valley Greenway, grants up to \$40,000 7/8
- k. Kinderhook Bank, online banking with dual control feature 7/8

1. DEC, statewide invasive species awareness week July 10-16 7/11

Then followed reports from the Boards:

Animal Control: Wes Powell, report submitted.

ZBA: James Romaine, Chair, report submitted.

Planning Board: Katherine Bainer, Chair report submitted.

Assessor: Craig Surprise no report submitted.

ZEO/CEO/Building Inspector: Dennis Callahan report submitted.

Historian: Nancy Griffith, no report submitted.

Traffic Safety Board: Linda Swartz, report submitted.

Environmental Management Council: Anna Kadish, no report submitted.

Zoning Commission: Joyce Thompson, report submitted.

Office for the Aging: Joyce Thompson, report submitted.

Clerk/Collector: Cheryl Rogers, reports were submitted to the Board

Supervisor: Erik Tyree, report submitted and the written report was available on the back table for the public. **Supervisor financial report is attached.**

Highway: George Hotaling reported Martindale Road work will be done this upcoming week. He also intends on shimming Taghkanic, Stone Jug and the remainder of Post Hill Roads.

👉 Linda Swartz: shared an article from the newspaper about "Aging bridges in line for repair". Local governments have the opportunity to receive funding to rehabilitate aging bridges and culverts. Something to look into. (article attached)



Board reports were accepted as submitted and read on a motion by Board Member Ryan Skoda seconded by Board Member Richard Skoda.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

Financial Advisory Committee Report: Board Member Joyce Thompson reported the following: Our system is working, the Accountant pointed out a transfer that was done

twice by the bank; financial committee missed this so it has reviewed its procedures and added another step that would find this kind of error.

Board Member Richard Skoda: thank you to our Accountant.

Board Member Arthur McGuire moved to accept the financial report as submitted, seconded by Board Member Richard Skoda.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

Advisory Board reports:

Conservation Advisory Committee: Anna Kadish, reported no meeting held in June.

Broadband Advisory Committee: Arthur McGuire reported he, Jeff Tallackson, Joyce Thompson, and Susan Raymond attended the County meeting and that committee will be meeting again on July 25th. The Town Committee needs to set an official meeting time for every month.

Advisory Board reports were accepted as submitted and read on a motion by Board Member Ryan Skoda seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

Old Business:

A. **Newsletter:** Board Member Ryan Skoda the newsletter is ready to go to print, prices from Pro Printers \$1.75 each \$13.52 includes postage and color, \$1.02 each \$8.32 includes postage no color. Clerk Rogers volunteered to check with Central Printing at the County to see if they do color printing and to get a price.

✚ Board Member Arthur McGuire: I would like to see our newsletter finally get mailed out.

✚ Board Member Joyce Thompson motioned to gratefully accept as the final Newsletter and approve the printing in color at Pro Printers pending the answer the Clerk receives from Central Printing as to whether they can do it in color and is cheaper, seconded by Board Member Richard Skoda.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

B. **Dog Shelter Agreement with Pine Plains Vet.:** Clerk Rogers reported that Attorney Decaire has not been able to speak to anyone as of yet. Tabled

C. **NYMIR:** Supervisor Erik Tyree shared the following answer from Greg Fingar:

“An Accounting Statement is sent to all NYMIR members every year. The cover letter provides a general explanation of what the different sections reflect regarding NYMIR’s financials.

Section C reflects the capital amount paid when the Town joined and that it was returned to the Town.”

D. **Berkshire Taconic Community Foundation Funding Criteria:** Board Member Arthur McGuire was unable to reach anyone, no one returned his calls.

- ✦ Board Member Joyce Thompson: suggested that Board Member Arthur McGuire meet one of the people who is on the distribution committee; she is going to get her number for him.

New Business:

A. August 2016 Calendar: Board Member Joyce Thompson motioned to approve the August Calendar, seconded by Board Member Richard Skoda.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
 0 Nays
 0 Absent

B. Website Update Board Member Joyce Thompson reported the website was down for a day. Tony Gravett feels our Contact Management System which is Barley may be going out of business. So what this means is Tony is going to have to pick a new vendor. Will have more to report at the August Meeting.

C. Standard Work Day Resolution: Clerk Rogers reported she is gathering information and will report on this at next month's meeting.

The bills were audited and approved for payment as follows:

✦ **July 11, 2016 Abstract:** on a motion by Board Member Richard Skoda, seconded by Board Member Arthur McGuire.

2016 General Fund Vouchers	#	199 - 225	\$	5,865.38
2016 Highway Fund Vouchers	#	82 - 91	\$	5,314.62
2016 Hwy Project Fund vouchers	#	12 - 13	\$	4,059.00
2016 Escrow	#	2 - 4	\$	3,156.80

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
 0 Nays
 0 Absent

The following people commented during the fifteen minute public comment:

- ✦ Loretta Hoffman: posted a complaint about the manure that was spread across the road from her business. Has no problem when it is spread in the spring but it has caused a problem being spread during the hot weather.
- ✦ Board Member Richard Skoda: apologized.
- ✦ Board Member Richard Skoda: there was a bill approved by NYS Senate that now has to go to Governor Cuomo concerning Airbnb.
- ✦ Loretta Hoffman: yes, it's a start, but who is going to regulate? It only affects New York City. Right now there are 200 illegal Airbnbs in Hudson. There is also a home on Post Hill renting out illegally. As a registered B&B, I have to pay taxes and follow all rules and regulations.
- ✦ Board Member Joyce Thompson: good it's on the table and being addressed.
- ✦ Linda Swartz: reminded the Board there is a letter to the Attorney General that needs to be approved to be sent.
- ✦ Board Member Joyce Thompson: thank you, the Zoning Commission sent a letter to Mr. Mark Blanke, the Assistant Director for Code Development at the Department of State asking

that the State Residential Code be amended to allow home occupations to be conducted in accessory structures in residential districts where authorized by local zoning. With no action the Zoning Commission would like to send the following letter to the Attorney General with the Town Boards approval.

Dear Attorney General:

The Town of Taghkanic, in Columbia County, New York, is in the process of writing a new zoning code to bring it into compliance with our Comprehensive Plan. Our Code Enforcement Officer made us aware that conducting a home occupation in other than the primary structure on the premises is prohibited under NYS Residential Building Code §J102.5.

According to the 2010 Census, 13.4 million workers work from home. There are many community benefits to working from home, including less wear and tear on municipal roads and bridges, spending time and money locally and greater availability to participate in community and local emergency services.

In 2014, the Taghkanic Town Board sent a letter to Mr. Mark Blanke, the Assistant Director for Code Development at the Department of State asking that the State Residential Code be amended to allow home occupations to be conducted in accessory structures in residential districts where authorized by local zoning. The Association of Towns sent a similar letter to Mr. Blanke in July of 2015. We were very disappointed by Mr. Blanke's response indicating that there is currently no plan to make the requested change to the Residential Building Code.

The Attorney General's Office is charged with the statutory and common law powers to protect the rights of wage-earners and businesses across the State; and we are therefore asking for your support and assistance in having §J102.5 of the Residential Building Code amended to allow home occupations to be conducted in accessory structures.

Thank you for your attention to this matter.

✚ Board Member Ryan Skoda motion to sign and send the letter to the Attorney General, seconded by Board Member Richard Skoda

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

Executive Session: None

With no further business, on a motion by Board Member Richard Skoda, seconded by Board Member Ryan Skoda, the meeting was adjourned at 9:55 pm, carried unanimously by all members present. The next Regular meeting will be **July 11, 2016** at the Taghkanic Town Hall.

Audience:	Debbie Colgrove	Ray Colgrove	Kathy Bainer	Jeff Tallackson
	Linda Swartz	Arthur Baker	Arthur Griffith	Eve Kaplan
	Anna Kadish	Larry Kadish	Walter Thompson	

Action List:

1. Clerk Rogers will Central Printing. **Done**
2. Clerk Rogers will prepare letter to Attorney General on Town Letter head and send. **Done**
3. Clerk Rogers will work on Standard Work Day Resolution.

Town of Taghkanic
Supervisor's report
July 31, 2016

Receipts:

Justice Court Deposits	\$ 25,811.00
Retiree health insurance	140.00
Clerk fees	86.16
Building inspector	292.80
Refund NYS retirement	72.44
Sales tax 2nd quarter	56,360.92
Interest - MM	489.49
Interest - Escrow	0.60
Interest - Checking	2.03
Interest -Trust and Agency	0.04
Total receipts	<u>\$ 83,255.48</u>

Disbursements:

Abstracts -General fund	(17,066.55)
Abstracts - Highway fund	(193,868.59)
Abstracts-Capital fund	(4,059.00)
Abstracts-escrow	(3,156.80)
Payroll -July 15, 2016	(7,946.60)
Payroll - July 29, 2016	(16,866.64)
Total disbursements	<u>(242,964.18)</u>

Net receipts-disbursements (159,708.70)

Cash balances at June 30, 2016 1,483,932.09

Cash balances at July 31, 2016 \$ 1,324,223.39

	Bank Statement Balance	Deposits in transit & o/s Checks	Book Balance
Multifund checking	\$ 246,322.33	\$ (16,138.69)	\$ 230,183.64
Multifund money market	1,084,796.58	(0.20)	1,084,796.38
Trust and Agency(payroll)	10,674.93	(10,448.69)	226.24
Capital account	496.06		496.06
Escrow savings	8,321.07	-	8,321.07
Petty Cash	200.00	-	200.00
Total Cash	<u>\$ 1,350,810.97</u>	<u>\$ (26,587.58)</u>	<u>\$ 1,324,223.39</u>

Total income from Quickbooks	\$ 74,583.26
Court fees deducted from income	8,531.00
Escrow	
Trust interest	1.22
Retiree Health insurance netted with A9060	140.00
*Total receipts	<u>\$ 83,255.48</u>

**Total net income(loss) per Quickbooks	(156,506.54)
Net escrow change	(3,156.80)
Payroll adjustments	(46.58)
Interest adjustment	1.22
Net receipts- disbursements	<u>\$ (159,708.70)</u>