

Approved
July 11, 2016

**TOWN BOARD MEETING
TOWN OF TAGHKANIC
May 25, 2016**

Note all documents in these minutes may be clicked on and enlarge for your reading pleasure

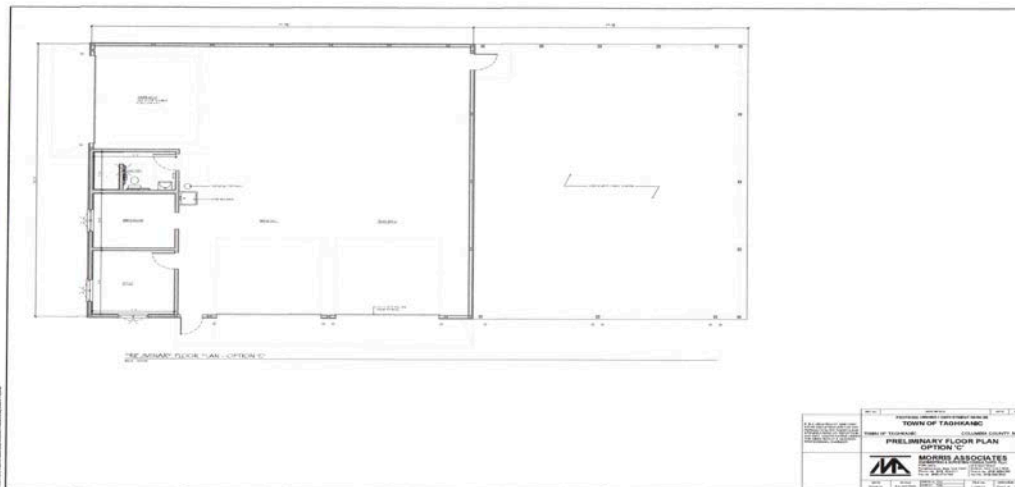
7:05 pm: The Taghkanic Town Board held its Highway Project meeting on the above date at the Taghkanic Fire House. Supervisor Erik Tyree opened the meeting with the Pledge of Allegiance, moment of Silence and Safety Review.

Present:	Erik Tyree	Supervisor
	Arthur McGuire	Board Member
	Richard Skoda	Board Member
	Ryan Skoda	Board Member
	Joyce Thompson	Board Member
	Ray Jurkowski	Town Engineer
	Cheryl Rogers	Clerk
	Foster Hotaling	Superintendent of Highways

Absent:

- 1. Building Project Update:** Ray Jurkowski, Morris Assoc., Town Engineer, I would like to cleanup some old business:
 - a.** The formal response with the results of the water test has been sent to Mr. James E. Malcolm, Environmental Engineer II, N.Y.S.D.E.C. – Region 4 Division of Water concerning the complaint from Dr. Schutzer.
 - b.** The additional samples have been taken and sent to the incinerator facility.

Ray Jurkowski: then presented the Board with schematic architectural floor plan (**Design C**) 50' X 52' Garage with office, break room, bathroom with two front maintenance bays with 14'x 14' overhead doors and one rear bay with 16' X 14' overhead door. This also includes a 50' X 38' equipment storage pavilion.



Ray Jurkowski: the rendering shows the new building in the same place as May 9th.



Summary of Estimated Costs:

50 x 52 Pole Barn Const. Garage Building	2,550	\$125	\$ 318,750
(includes slab, electric, heating, insulation, siding)			
New 50 x 38 Pole Barn open storage (no siding, no floor)		\$ 65	\$ 123,500
	5% Const. Contingent		22,113
	10% Soft Cost (Eng., legal, Insp.)		46,436
			\$ 510,799

Building Additional Const. Cost

Storm water	\$ 5,000
Intersection Reconstruction	\$ 6,000
Landscaping	\$ 10,000
Asphalt Paving	\$ 25,000
Asbestos Abatement	\$ 25,000

- ✚ Board Member Arthur McGuire: the pavilion - will that have electric?
- ✚ Ray Jurkowski: yes, minimal
- ✚ Supervisor Erik Tyree: I spoke to Bernard Kelleher and asked his opinion, he said that he would do the whole 50' x 90' fully enclosed and heated. He felt that all the equipment with hydraulics work better stored with heat.
- ✚ Superintendent George Hotaling: hydraulics do tend to growl when left out in the cold.
- ✚ Ray Jurkowski: my response to Erik when he asked me earlier was it can be enclosed at a later date.

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- ✚ Supervisor Erik Tyree: Mr. Kelleher suggested a Morton Building.
- ✚ Ray Jurkowski: The Town of Kinderhook looked into Morton Buildings to replace their garage after the fire loss. Morton bid was for \$120,000, we suggested not to settle with insurance and with more investigation it was found that the bid did not include heat, electric, slab and Morton would not guarantee the building; they gave false hopes.
- ✚ Supervisor Erik Tyree: we have the capacity to do a \$500,000 BAN/Bond and if we use the projected remaining for investment of \$164,077 as cash that gives us \$664,077 to totally enclose and not worry about another project in a few more years.

2016 ESTIMATED AVAILABLE FUND BALANCE			2016 ESTIMATES BASED ON APRIL 2016 SUPERVISOR'S REPORT			2016 ESTIMATED AVAILABLE FUND BALANCE			2016 ESTIMATES BASED ON APRIL 2016 SUPERVISOR'S REPORT		
HIGHWAY FUND						GENERAL FUND					
	NO CHEPS	W/CHEPS									
FUND BALANCE @ 3/1/2016	687,707	687,707			FUND BALANCE @ 3/1/2016	451,101	PER 2015 AUD				
+ BUDGETED REVENUES TO DATE APRIL 2016	835,495	835,495	91.5%		+ BUDGETED REVENUES TO DATE APRIL 2016	242,833	58.7%				
- EXPENDITURES TO DATE APRIL 2016	115,698	115,698	16.3%		- EXPENDITURES TO DATE APRIL 2016	318,964	75.1%				
BALANCE TO DATE	1,207,504	1,207,504			BALANCE TO DATE	363,967					
+ PROJECTED REVENUES TO DATE	72,160	219,340	\$147,180 NOTIFIED BY STATE		+ PROJECTED REVENUES TO DATE	218,938					
- PROJECTED EXPENDITURES TO DATE	591,957	591,957			- PROJECTED EXPENDITURES TO DATE	296,939					
ESTIMATED FUND BALANCE AT YEAR END (2016)	687,707	834,887			ESTIMATED FUND BALANCE AT YEAR END (2016)	311,966					
ALLOCATION OF FUND BALANCE						ALLOCATION OF FUND BALANCE					
CASH PAYMENT FOR TRUCK	191,520	191,520			CASH PAYMENT FOR BAN	-	190,000 PAID				
CASH PAYMENT FOR BACKHOE & TRACTOR	86,155	86,155			DP ON \$500K BOND	25,000					
UNRESTRICTED / ASSIGNED, APPROPRIATED	13,235	13,235			UNRESTRICTED / ASSIGNED, APPROPRIATED	2,289	2016 APPROPRIATED FB				
CAP RESTRICTED	2,011	2,011			CAP RESTRICTED	-					
UNRESTRICTED / ASSIGNED, UNAPPROPRIATED	306,808	545,988			UNRESTRICTED / ASSIGNED, UNAPPROPRIATED	284,077					
	687,729	838,809				311,966					
UNRESTRICTED / ASSIGNED, UNAPPROPRIATED + CAP RESTRICTED	288,208	648,888			UNRESTRICTED / ASSIGNED, UNAPPROPRIATED	284,077					
BASE: 2 MONTHS AVG EXP OF 55K + 57K FOR EMERGENCIES / UNBUDGETED WORK	191,000	191,000			BASE: 2 MONTHS AVG EXP OF 50K + 50K FOR REV LOSS / EMERGENCIES / UNBUDGETED WORK	120,500					
PROJECTED REMAINING FOR INVESTMENT AT END OF YR	213,805	380,889			PROJECTED REMAINING FOR INVESTMENT AT END OF YR	164,077					

22/5/16

FB PROJECTION MAY 2016 CORRECTED.xlsx

FB CHECKED WITH OSC IN MAY 16

- ✚ Board Member Joyce Thompson: I was expecting the cost for the unenclosed portion to come in lower.
- ✚ Superintendent George Hotaling: my concern is if we build it with that portion open it will never get done.
- ✚ Dennis Callahan: better to get it done now,
- ✚ Board Member Joyce Thompson: I attended the financial school and found out we are in better shape financially then most municipalities. So with that said \$646,000 could be done.
- ✚ Board Member Richard Skoda: I'm still blown away with the price.
- ✚ Ray Jurkowski: municipal pricing is based on actual bids, prevailing wages etc.
- ✚ Supervisor Erik Tyree: can we start talking about what needs to be stored in the heat, what is everyone's opinion? Hydraulics being stored in the heat, is it a valid concern?
- ✚ Debbie Colgrove: the loader can stay out.
- ✚ Board Member Joyce Thompson: the new trucks need more TLC.
- ✚ Board Member Richard Skoda: everything we use during the winter is in 40 degree temperature; it is a lot better for the vehicles and the employees. Do the

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new trucks get plugged in? We need to build something the right size instead of the guys saying this building is too small when we are done.

- + Board Member Ryan Skoda: how long are all the trucks?
- + Superintendent George Hotaling: loader has to be heated. All the new trucks get plugged in. I'm not sure of the measurements of the trucks and equipment.
- + Ray Jurkowski: I will go over to the garage tomorrow and measure all the equipment with George.
- + Supervisor Erik Tyree: realistically, what is the life of the building we are proposing?
- + Ray Jurkowski: 50 to 60 years.
- + Board Member Joyce Thompson: is everyone comfortable with the \$646,000?
- + Board Member Arthur McGuire: I'm comfortable, the building will be complete.
- + Supervisor Erik Tyree: yes, and all heated 50' x 90' or 60' x 90, depending on measurements of all equipment with 3 feet front and back of all equipment for maintenance work.
- + Board Member Ryan Skoda: I'm not against it, don't think that, I just want to make sure that there is enough room for all the equipment and to be able to work on it. Can we go with 12 foot doors?
- + Ray Jurkowski: we do not have to go to 60'; we can do 52, 54, or 56 depending on what we measure tomorrow. I recommend 14' doors. I will have revised cost later tomorrow and will send to Cheryl.
- + Board Member Richard Skoda: not against, not sure we can afford that much.
- + Ray Colgrove: in ten years, if we need more room is there space to add on?
- + Board Member Ryan Skoda: are we all comfortable borrowing \$500,000 and paying \$164,000 cash. All agreed.
- + Ray Jurkowski: yes, to the north of the building. Can we have a special meeting to make a firm decision on the layout?
- + Supervisor Erik Tyree: can everyone make May 31st 7 pm town hall? All agreed.
- + Board Member Joyce Thompson: I will contact the bank and get updated rates for \$500,000 and 650,000 for May 31st.

- ✓ **Review New Short Form EAF: Tabled for May 31**
- ✓ **Review Draft Resolution reaffirming project Negative Declaration: Tabled for May 31st**
- ✓ **Review Monroe: Tabled for May 31st**

2. **Truck**: Tabled till May 31st
3. **Credit Card for Maintenance on Town Hall**: Clerk Rogers informed the Board that she has not been able to find a Prepaid Credit card in the amount of \$500.00. I have found that Kinderhook Bank provides the following:

- + **Travel money cards** – we can't issue to you. They can only be sold to a "customer". While the Town is a customer, the travel cards require them to be registered to a person, and the person you may want to register the card to may not be a customer with Kinderhook Bank.

Clerk Rogers I am not comfortable with a Travel Money Card. It is not what we are looking for. I feel the Gift Card is the best one, but there is a \$5.95 charge.

- + **Gift Cards** – These are \$5.95 fee per card (these cards are NOT reloadable). You can put as little as \$25 on the card or as much as a \$1000, however anything over \$750, VISA requires the card be

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registered to a person, so we fall into the same category as the travel cards with that aspect. If you are interested in the gift cards, just let me know how many you'd like and keep the amounts under \$750, and you could avoid having to register the card to a specific person.

Supervisor Erik Tyree motioned to purchase a Gift Card in the amount of \$500.00, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

Supervisor Erik Tyree motioned that Clerk Rogers apply for a Lowes credit card, seconded by Board Member Richard Skoda.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

Board Member Joyce Thompson motioned to approve the estimate from Seamless Gutters, seconded by Board Member Arthur McGuire.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

4. **Pine Plains Dog Shelter agreement:** Clerk Rogers explained to the board that she had spoken to Ginny at the shelter and they would like to make two changes in Section Two as follows:

4 they would like to add the word cremation

5 they would like it removed, they do not groom dogs

Clerk Rogers also spoke to Attorney Decaire and he is OK with the above changes.

Board Member Ryan Skoda motioned to approve the Pine Plains Dog Shelter Agreement with the requested changes, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

5. **Budget Amendment #3:** Board Member Joyce Thompson explained before we approve Budget Amendment #3 we need to approve the creation of two appropriation lines for Website Personal A1410.11 and for Zoning Commission Personal A8010.12. Board Member Richard Skoda motion to approve the two appropriation lines, seconded by Board Member Ryan Skoda.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

Board Member Ryan Skoda motioned to approve Budget Amendment #3, seconded by Board member Richard Skoda.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
0 Nays
0 Absent

Town of Taghkanic				
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May 25, 2016		Budget Amendment # 3	
<u>GENERAL FUND</u>		Increase	Decrease
WEBSITE PERSONAL	A1410.11	945.00	
WEBSITE SUPPORT	A1410.41		945.00
ZONING COMMISSION PER	A8010.12	2,500.00	
ZONING COMMISSION	A8010.41		2,500.00
		\$3,445.00	\$3,445.00

Clerk Rogers we need to make a \$10,000 transfer of funds from General Money Market to the Capital Fund. Board Member Joyce Thompson motioned to approve the transfer, seconded by Board Member Arthur McGuire.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
 0 Nays
 0 Absent

6. The bills were audited and approved for payment as follows:

May 25, 2016 Abstract: on a motion by Board Member Ryan Skoda, seconded by Board Member Arthur McGuire.

2016 General Fund Vouchers	# 155 - 166	\$ 16,842.14
2016 Highway Fund Vouchers	# 66 - 67	\$ 5,063.76
2016 Hwy Project Fund vouchers	# 6 - 10	\$ 5,761.90

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
 0 Nays
 0 Absent

7. PUBLIC COMMENT – FIFTEEN MINUTES:

- + Walter Thompson: very impressive meeting.
- + Supervisor Erik Tyree: Columbia Board of Supervisors sent me a survey for Sanitary Code Needs. Board Member Arthur McGuire motioned to grant Supervisor Tyree authority to fill out the survey, seconded by Board Member Joyce Thompson.

Approved: 5 Ayes (Erik, Arthur, Joyce, Richard, Ryan)
 0 Nays
 0 Absent

8. With no further business, on a motion by Board Member Richard Skoda, seconded by Board Member Ryan Skoda, the meeting was adjourned at 9:10 pm, carried unanimously by all members present. The next Regular meeting will be June 13, 2016 at the Taghkanic Town Hall.

Audience: Debbie Colgrove Ray Colgrove Linda Swartz Anna Kadish
 Larry Kadish Walter Thompson Dennis Callahan