

2016 Organizational Agenda

2015 APPOINTMENTS

2016 APPOINTMENTS

Official meeting date – 2nd Monday of month at 6:30 PM to sign bills 7 pm for meeting

2 months of meeting schedule will be posted on the website before hand.

Deputy Supervisor – Elizabeth Young
Attorney for the Town – William Decaire
Registrar of Vital Statistics - Cheryl Rogers
Records Access Officer – Cheryl Rogers
Official Newspaper – Register Star & Columbia Paper
Town Historian - Nancy Griffith
Dog Control Officers – Willard (Wes) Powell and Cheryl
Dog Shelter - Columbia-Greene Humane Society
Official Bank National Union Bank of Kinderhook
Mileage at \$.56 per mile or by County Rate
ZEO/CEO/Building Inspector - Dennis Callahan
Town Hall Custodial - Deborah Hotaling
Budget Officer - Erik Tyree
Bookkeeper – Jean Adele Howard
Accountant: Pattison, Koskey, Howe & Bucci
Grievance Board Salaries – \$25 per day; \$150 maximum
Insurance Carrier – Fingar Insurance Agency, NYMIR
Town Engineer - Morris Associates
Office for the Aging: Joyce Thompson and Elizabeth Young
Columbia County Traffic Safety Board: Linda Swartz
EMC: Anna Kadish

Permission for the Supervisor to invest the Town monies.

Price of gravel to be set by Highway Superintendent.

Laborer - **\$13.99 PH, OT time and half**
MEO - **\$17.95 PH, OT time and half**
DEPUTY/MEO/WORKING FOREPERSON – **18.49**
SR. MEO I -**18.49**

14.26 PH, OT time and half
18.30 PH, OT time and half
18.85 PH, OT time and half
18.85 PH, OT time and half

Part Time - Minimum Wage

PAID HOLIDAYS

There are eleven (11) paid holidays each year. They are:

New Year's Day	January 1
Martin Luther King Day	third Monday in January
Washington's Birthday	third Monday in February
Memorial Day	last Monday in May
Independence Day	July 4
Labor Day	first Monday in September
Columbus Day	second Monday in October
Election Day	Tuesday following the first Monday in November
Veteran's Day	November 11
Thanksgiving Day	fourth Thursday in November
Christmas Day	December 25

Holidays falling on a Saturday or Sunday will be celebrated on a day to be designated by the Town.

VACATION TIME

Regular employees are granted vacation time on a calendar year basis (January 1st to December 31st) as follows:

Time of Employment	Allowable Vacation Time
Year 1 (prorated*)	40 Hours
Year 2	80 Hours
Year 3	80 Hours
Year 4	88 Hours
Year 5	88 Hours
Year 6	96 Hours
Year 7	96 Hours
Year 8	104 Hours
Year 9	112 Hours
Year 10	120 Hours
Year 11	128 Hours
Year 12	136 Hours
Year 13	144 Hours
Year 14	152 Hours
Years 15+	160 Hours

*During the first year of employment vacation time is prorated based on the following hire dates:

Date of Hire is:	Prorated Vacation Time
January - March	40 Hours
April - June	32 Hours
July - September	24 Hours
October - December	8 Hours

Arrangements for vacation time must be made as far in advance as possible with your supervisor and accompanied by a "Request for Time Off Form". No vacation time will be granted unless a completed "Request for Time Off Form" is received. The Town may or may not approve the requested vacation depending on work load and other conditions.

If a recognized paid holiday occurs during an employee's vacation, the employee will receive holiday pay for that day instead of vacation pay.

Employees must use all available vacation time concurrent with any Family and Medical Leave.

Paid hospitalization for all highway workers and Clerk/Collector.

Supervisor Tyree announced committee Appointments, with the first name being Chairman of that Committee:

<u>Highway:</u>	Richard, Joyce, Erik	Richard, Joyce, Erik
<u>Legal:</u>	Town Board	Town Board
<u>Fire:</u>	Richard, Ryan, Dennis, Linda	Richard, Ryan, Dennis, Arthur
<u>Insurance:</u>	Richard, Joyce, Erik	Richard, Joyce, Erik
<u>Planning:</u>	Joyce, Richard, Ryan	Richard, Ryan, Arthur
<u>Assessment:</u>	Richard, Erik, Linda	Ryan, Erik, Joyce
<u>Zoning:</u>	Richard, Joyce, Linda	Ryan, Joyce, Arthur
<u>Senior Citizens:</u>	Joyce, Richard, Linda	Joyce, Richard, Arthur
<u>Buildings:</u>	Richard, Erik, Linda	Richard, Erik, Ryan
<u>L.O.S.A.P.</u>	Erik, Ryan, Dennis	Erik, Ryan, Dennis

ZBA Board Members: 4th Monday of month at 7 PM.
\$20.00 a Meeting

12/31/2019	Elizabeth O'Donnell	12-31-2017
	Mark Stickle	12-31-2019
	Tara Buffa	12-31-2020
	Moisha Blechman	12-31-2016
	James Romaine- Chair	12-31-2018
	Thomas Mirabelli	Alternate

Planning Board Members: 2nd Tuesday of month at 7 PM.

\$20.00 a meeting	Chair (\$150.00 a month)	
	Raymond Keyser	12-31-2019
	John Roberts	12-31-2017
	James Alvarez	12-31-2021
	Stephen Kling	12-31-2018
	Kent Sammons	12-31-2020
	Erik Gaylord	12-31-2016
	Katherine Bainer	12-31-2022
		Alternate

Board of Assessment Review Members:

Tara ME Buffa	09/30/17 Term Ends
	09/30/20 Term Ends
Thomas G. Mirabelli	09/30/16 Term Ends

Zoning Commission 1st and 3rd Mondays of each month at 6:30

Chairs: Joyce Thompson

Kathy Bainer
Dennis Callahan
Elizabeth O'Donnell
Alvin Huehnel
John Roberts
Moisha Blechman
Linda Swartz
Donn Critchell

Financial Committee

Board Rep: Joyce Thompson

Linda Swartz
Laura Perlman
Ryan Skoda
Susan Benton